



## **2024-2025 Innovative Teaching Grants Guidelines for Grant Applications**

### Purpose:

Innovative Teaching Grants are designed to encourage, facilitate, recognize, and reward innovative and creative instructional approaches to accomplishing program objectives. The Bay City ISD Education Foundation is offering teachers the opportunity to apply for grants that foster innovative programs or projects to support higher levels of student learning. The grants must enhance student academic performance and support the Campus Improvement Plan's objectives, goals, and initiatives.

### Persons Eligible to Apply for Grants:

Individuals or teams employed by Bay City ISD who are involved in instructing students or related support services benefiting students.

### Eligible Proposals:

Innovative and instructional approaches or projects that meet the selection criteria will be considered for implementation during the 2024-2025 school year. Each grant application must stand alone. Identical grants will not be considered.

### Award of Funds:

Grants will be awarded to individual or team-initiated programs or projects. The number of awards will depend on funds available from BCISDEF.

### Timeline:

January 10, 2025 – Completed applications due via email at: [bcisdfoundation@gmail.com](mailto:bcisdfoundation@gmail.com).

Late and incomplete applications will not be considered. Each section of the grant application form is important.

May 2025 – Grants will be awarded to recipients during the Employee Banquet.

***Grant Applications should be submitted to the BCISDEF electronically.  
Email application as an attachment. [BCISDFoundation@gmail.com](mailto:BCISDFoundation@gmail.com)***

## **Selection Criteria:**

1. The degree to which the proposal addresses important program objectives that directly influence student learning and success.
2. The degree to which the proposal represents a creative or innovative approach to accomplishing objectives. (It should address a new project as opposed to one accomplished or underway.)
3. The degree to which the proposal is clear and logical, including (a) objectives specificity; (b) clarity of description of instructional strategies, methods or activities. The degree to which your application reflects how well-planned your project is.
4. The degree to which teacher involvement is clearly stated and evident to the grant reader.
5. The degree to which sound evaluation procedures are incorporated in the proposal.
6. The degree to which correctness and thoroughness of writing mechanics are used. Use complete sentences that illustrate editing for spelling, grammar, and punctuation.

## **Selection Process:**

1. 2024-2025 Grant Application Forms **must** be approved and signed by the principal
2. The Grant Application Review Committee will review and recommend applications for funding.
3. Editing and computation skills are important factors when evaluating the planning and implementation of your proposed grant.
4. If recommended for funding, the application will be presented to the Foundation's Board of Directors for review and formal approval.

## **Responsibilities of Grant Recipients:**

- Use the awards for the purposes intended.
- Projects awarded must be fully implemented by the end of the following semester.
- The project must be fully implemented and the final report submitted to BCISDEF before recipients can submit an application for another grant.
- Agree to share successful procedures in staff development sessions.
- Please note:
  - A. Notify the Foundation if you transfer to another campus or if you leave Bay City ISD.
    - (1) Grant recipients transferring to other Bay City ISD campuses or grade level will be allowed to transfer funded grants only with the approval of both campus principals.
    - (2) Grant recipients leaving Bay City ISD will forfeit funds and the grants.
  - B. If you are awarded a grant and would like to reapply for the same grant the following school year, you may do so, but a NEW application must be submitted. Grants will be funded for a maximum of two years.
- **If the recipient employee transitions out of their current role when the grant is awarded 1 of 2 requirements must be met:**
  - 1) 100% refund of the grant amount to the BCISDEF or
  - 2) Submit a signed letter from the principal ensuring that 100% of funds are being utilized and implemented in the intended form on the awarded campus.

**When applying for a grant, please remember the following:**

- Grants are to be used to fund projects that are not or cannot be fully funded by the school and district budgets.
- Objectives and outcomes should be consistent with your school's and the district's goals.
- Grants cannot be used to fund teacher training or travel. When creating your budget, research carefully and be realistic. Small grants are just as likely to be awarded as large grants. Partial funding will be considered. Funds will not be awarded for budgeted items available from district resources.
- Projects awarded must be fully implemented by the end of the following semester.
- If you are requesting consumables, such as "Scholastic Publications," please specify their innovative uses.
- Do not ask for salary, furniture, or food; be careful when offering incentives.
- Software will be considered IF it is pertinent to the successful implementation of the grant.
- If the applicant plans to copy pages from catalogs, please clearly indicate the item and cost to be ordered.
- **All grant applicants must volunteer for the Education Foundation's annual fundraiser, The Great Steak Cook-off, on March 22, 2025.**

# Innovative Teaching Grant Application

Project Title: \_\_\_\_\_

Name of Applicant(s)

Signature of Applicant(s)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

School(s) \_\_\_\_\_

Grade(s) \_\_\_\_\_ (list each grade level)

Subject(s) \_\_\_\_\_

Number of Students \_\_\_\_\_

Amount of Grant \_\_\_\_\_

Primary target population to be served:

\_\_\_\_\_ students (target group)

\_\_\_\_\_ parents

\_\_\_\_\_ teachers

Implementation dates: \_\_\_\_\_

**Signature of Principal** \_\_\_\_\_

Date \_\_\_\_\_

**Signature of Technology Dir.\*** \_\_\_\_\_

Date \_\_\_\_\_

*\* Required when funds will be used to purchase technology, software and/or media equipment.*

# Innovative Teaching Grant Application

**Project Title:** \_\_\_\_\_

Grade(s) \_\_\_\_\_ Subject(s) \_\_\_\_\_ Number of Students \_\_\_\_\_

(List each grade level)

CHECK ONE: This project is:

- new to the district       new to my campus       new to me.

**DIRECTIONS:**      **Please provide a summary for each area listed below.**

**Need:** (Describe the area of student achievement you wish to address. Keep statement simple, straightforward and show how project relates to District/Campus Improvement Plan(s).)

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**Objectives:** (Be specific, state measurable objectives in terms of student behavior or performance.)

**Description of INNOVATIVE teaching strategies, procedures, activities:**

(Implement realistic, well-defined techniques that show evidence of teacher involvement in the learning process. Describe methods of instruction that exhibit clarity of steps to accomplish purpose and objectives.)

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**Evaluation Strategy:** (Designate clear and logical ways to determine the level of students' understanding and success of the overall project as related to stated objectives. How will you share your program's successes with your peers?)

**Partners:** (Will you have support of local organizations or volunteers, is the project supported by a company, ie: STP? If you have additional funding for any balance beyond the amount requested include this information.)

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