

2022-2023
Innovative Teaching Grants
Guidelines for Grant Applications

Purpose:

Innovative Teaching Grants are designed to encourage, facilitate, recognize and reward innovative and creative instructional approaches to the accomplishment of program objectives. The Bay City ISD Education Foundation is offering teachers the opportunity to apply for grants to support innovative programs or projects that foster higher levels of student learning. The grants must enhance student academic performance and support the objectives, goals, and initiatives of the Campus Improvement Plan.

Persons Eligible to Apply for Grants:

Individuals or teams of individuals employed by Bay City ISD who are involved in the instruction of students or related support services benefiting students.

Eligible Proposals:

Innovative and instructional approaches or projects that meet the selection criteria will be considered for implementation during the 2022-2023 school year. Each grant application must stand alone. Identical grants will not be considered.

Award of Funds:

Grants will be awarded to individual or team initiated programs or projects. The number of awards will depend on funds available from BCISDEF.

Timeline:

October 29, 2021 – Grant applications and grant criteria available via district email.

December 17, 2020 by 5 p.m. (**DUE DATE**)– Completed applications due via email at:
bcisdfoundation@gmail.com.

Late applications as well as applications that are incomplete will not be considered. Each section of the grant application form is important.

April 2022 – Grants awarded to recipients during the Surprise 2022 Grant Giveaway.

Grant Applications should be submitted to the BCISDEF electronically.

Email application as an attachment to. BCISDFoundation@gmail.com

Selection Criteria:

1. The degree to which the proposal addresses important program objectives that directly influence student learning and success.
2. The degree to which the proposal represents a creative or innovative approach to the accomplishment of objectives. (It should address a new project as opposed to one accomplished or under way.)
3. The degree to which the proposal is clear and logical, including (a) specificity of objectives; (b) clarity of description of instructional strategies, methods or activities. The degree to which your application reflects how well-planned your project is.
4. The degree to which teacher involvement is clearly stated and evident to the grant reader.
5. The degree to which sound evaluation procedures are incorporated in the proposal.
6. The degree to which correctness and thoroughness of writing mechanics are used. Use complete sentences that illustrate editing for spelling, grammar, and punctuation.

Selection Process:

1. 2021-2022 Grant Application Forms must be approved and signed by the principal
2. Applications will be reviewed and recommended for funding by the Grant Application Review Committee.
3. Editing and computation skills are important factors when evaluating the planning and implementation of your proposed grant.
4. If recommended for funding, the application will be presented to the Board of Directors of the Foundation for review and formal approval.

Responsibilities of Grant Recipients:

- Use the awards for the purposes intended.
- Projects awarded must be fully implemented by the end of the following semester.
- Project must be fully implemented and final report submitted to BCISDEF before recipients can submit an application for another grant.
- Agree to share successful procedures in staff development sessions.
- Please note:
 - A. Notify the Foundation if you transfer to another campus or if you leave Bay City ISD.
 - (1) Grant recipients transferring to other Bay City ISD campuses or grade level will be allowed to transfer funded grants only with the approval of both campus principals.
 - (2) Grant recipients leaving Bay City ISD will forfeit funds and the grants.
 - B. If you are awarded a grant and you would like to reapply for the same grant the following school year, you may do so but a NEW application must be submitted. Grants will be funded for a maximum of two years.
- **If recipient employee transitions out of their current role when grant is awarded 1 of 2 requirements must be met:**
 - 1) 100% refund the grant amount to the BCISDEF or
 - 2) Submit a signed letter from principal insuring 100% of funds are being utilized and implemented in intentional form on the awarded campus.

When applying for a grant, please remember the following:

- Grants are to be used to fund projects that are not or cannot be fully provided for in the school and district budgets.
- Objectives and outcomes should be consistent with the goals of your school and the district.
- Grants cannot be used to fund teacher training or travel. When creating your budget, research carefully and be realistic. Small grants are just as likely to be awarded as large grants. Partial funding will be considered. Funds will not be awarded for budgeted items available from district resources.
- Projects awarded must be fully implemented by the end of the following semester.
- If asking for consumables, such as "Scholastic Publications", be specific as to how they will be used in an innovative manner.
- Do not ask for salary, furniture, or food and be careful when asking for incentives.
- Software will be considered IF it is pertinent to the successful implementation of the grant.
- If applicant plans to copy pages from catalogs, please indicate in an obvious way the item to be ordered as well as its cost.

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Innovative Teaching Grant Application

Project Title: _____

Name of Applicant(s)

Signature of Applicant(s)

School(s) _____

Grade(s) _____ (list each individual grade level)

Subject(s) _____

Number of Students _____

Amount of Grant \$ _____

Primary target population to be served by grant:

_____ students (in target group)

_____ parents

_____ teachers

Implementation dates: _____

Signature of Principal _____

Date _____

Signature of Technology Dir.* _____

Date _____

* Required when funds will be used to purchase technology, software and/or media equipment.

Innovative Teaching Grant Application

Project Title: _____

Grade(s) _____ (list each individual grade level)

Subject(s) _____

Number of Students _____

This project is: (check one)

- new to the district new to my campus new to me

Please provide a summary for each area listed below.

Need: (Describe the area of student achievement you wish to address. Keep statement simple, straightforward and show how project relates to District/Campus Improvement Plan(s).)

Objectives: (Be specific; state measurable objectives in terms of student behavior or performance.)

Description of INNOVATIVE teaching strategies, procedures, activities: (Implement realistic, well-defined techniques that show evidence of teacher involvement in the learning process. Describe methods of instruction that exhibit clarity of steps to accomplish purpose and objectives.)

Evaluation Strategy: (Designate clear and logical ways to determine the level of students' understanding and success of the overall project as related to stated objectives. How will you share your program's successes with your peers?)

Partners: (Will you have support of local organizations or volunteers? Is the project supported by a company (e.g., STP)? If you have additional funding for any balance beyond the amount requested include this information.)

Note the budget distribution for each category. Be specific.

Budget Items	Amount	Vendor	Budget Code <i>(Business Office Use)</i>
Supplies (Please list.)			
Equipment			
Contracted Services (List consultants.)			
Other			
TOTAL			

BCISDEF Criteria for Grant Approval Reviewer Score Sheet

Application Number _____

Evaluator # _____

Project Title _____

Please rank the effectiveness of each item with 3 being high and 1 being low. Circle the number that best describes each statement.

<i>Criteria</i>				Weighted Amount	Weighted Total
Need is clearly stated. Supports districts and campus goals.	3	2	1	X 3	
Objectives are specifically stated and measurable.	3	2	1	X 2	
Activities/procedures specifically stated and relate to purpose and objectives. Innovation is apparent.	3	2	1	X 3	
Evaluation strategy is clearly stated and relevant to the objectives and student performance.	3	2	1	X 2	
Budget is complete, realistic, accurate and appropriate.	3	2	1	X 2	
Project includes participation and support of parents, community and/or business partners.	3	2	1	X 1	
GRAND TOTAL					

Please check the statement below that best describes how you would rank this application.

- I would definitely recommend funding this project.
- I would recommend partial funding, in the amount of \$ _____.
- I would recommend funding this project if there were extra money.
- I would not recommend funding this project.

Additional Comments (Please use back if necessary.)